



## **Heritage Kenora ~ Minutes ~**

November 20, 2019 - 9:30 am  
Lake of the Woods Museum

**Present:** Tim Davidson, David Nelson, Jim Clarke, Randy Jackson, Chris Van Wallegghem, Melissa Shaw, Lori Nelson.

**Regrets:** Lisa Moncrief, Rory McMillan, Jeff Port.

### **1 Call to Order**

Tim Davidson called the meeting to order at 9:34 am.

### **2 Declaration of Pecuniary Interest**

None declared.

### **3 Approval of Minutes from September 18, 2019 meeting**

*Motion: Moved by Randy Jackson, seconded by Tim Davidson that the minutes from the September 18, 2019 meeting be approved as presented. Carried.*

### **4 Business Arising from the Minutes**

#### **St. Andrews Memory Garden**

Melissa Shaw provided an update on this project which will be completed by year-end. They have submitted their request for payment for the signage and will be submitting their paperwork for the landscaping grant as well before December 31, 2019.

### **5 CIP Applications**

#### **Masonic Lodge Request**

In 2018 CIP monies were granted to the Masonic Lodge for improvements to their building. The work has not yet started and they have requested an extension beyond the December 31, 2019 deadline for project completion. Two options were presented to them by Heritage Kenora– an extension with the monies carried over until 2020 or re-application in 2020 with refreshed pricing. Their representative has requested an extension with monies being carried over.

*Motion: Moved by Jim Clarke, seconded by Chris Van Walleghem that an extension to December 31, 2020 be granted to the Masonic Lodge for the completion of their 2018 CIP-approved project. Carried.*

### **915 Ottawa Street, Keewatin**

*Motion: Moved by Jim Clarke, seconded by David Nelson that a CIP grant in the amount of \$1,000, based on a quote of \$2,000, be granted to the owners of 915 Ottawa Street, Keewatin for the development of a site plan for their 6-unit apartment building. Carried.*

### **Pending Applications**

Melissa Shaw mentioned that there are a few other building owners or tenants who have expressed interest in the CIP and she has encouraged them to submit their applications prior to the end of 2019.

### **CIP Funding**

In past years, City Council has approved \$100,000 per annum for the three CIPs – Harbourside, Keewatin and the former mill property. No change in that amount is anticipated for 2020. With the upcoming new developments at the former mill property, for which CIP applications are approved internally by the planning department, it is anticipated that those funds will be assigned fairly quickly, which means a reduced sum for the Harbourside and Keewatin programs. This may be an issue for the first couple of years of development on the mill property. If necessary, a request to Council for additional funds can be made in 2020.

## **6**

### **New Business**

#### **Heritage Kenora's Core Business**

With the introduction of the CIP program several years ago and the assignment of some approval authority to Heritage Kenora, it was expressed that the Committee has drifted from its initial intent, that being heritage designation and recommendations to the Municipal Registry. What should the Committee be focusing its attention and efforts on?

The importance of certain aspects of the CIP to the overall intent of the Committee was expressed as well as the success of the program. No one present at the meeting expressed the desire to withdraw from our role in that process. Melissa Shaw noted that Council is able to delegate authority for approval of these grants and although the understanding has been that Heritage Kenora would deal specifically with facade, signage, landscaping and design CIP applications, she was unable to locate a written confirmation of this. She has proposed a "cleaning up" of the by-law to more clearly define delegated authority and it is anticipated that this would go to Council in January 2020. It was agreed that evaluating new developments were not the purview of Heritage Kenora.

Re-focusing on heritage designation, and possibly education, tax relief benefits, stimulating heritage preservation (Friends of ...) was discussed, as was the suggestion of

a strategic planning process. Melissa Shaw will look into strat planning options.

Further discussion on this matter will be scheduled for the December 18, 2019 meeting.

### **Provincial Representative**

Lori Nelson reported that our provincial representative Heather Gushulak has moved away from Kenora. There is no indication yet as to whether a replacement will be hired. In the meantime, the Committee is without a representative from the Ministry of Heritage, Sport, Tourism & Culture Industries.

### **2020 Operating Budget**

Lori Nelson reported that Devon McCloskey has made a budget submission for Heritage Kenora, in consultation with Lori, for 2020, 2021 and 2022, as requested by Council. The submission is as follows:

2020 - \$1,575 (includes \$1,500 for advertising, \$75 for membership in Community Heritage Ontario)

2021 - \$3,075 (includes as above, as well as \$1,500 for travel and training)

2022 - \$1,575 (as in 2020)

- 7 Next Meeting Date**  
**Wednesday, Dec. 18 at 9:00 am.**  
**Please note the earlier time of meeting.**

- 8 Adjournment**  
Moved by Jim Clarke to adjourn the meeting at 10:28 am.